Congratulations on the purchase of your Mail Boss® Comment Boss. The Comment Boss® is constructed of tough, vandal resistant, steel with your security and convenience in mind.

On this insert you will find a list of hardware parts included as well as detailed instructions. Installation is quite simple and requires only a #2 Phillips Head screwdriver. Installation will be most easily accomplished if you take the time to carefully sort the hardware and familiarize yourself with the function of each piece.

If you require assistance with assembly or part replacement, or for any other matter, contact the toll-free Epoch Design Service Center from anywhere in the Continental United States, Monday through Friday, 9AM - 5PM Pacific Standard Time at 1-800-589-7990. You may also email your request or comments to info@mailboss.com and a service representative will respond. You can also find helpful hints and tips on our website: [www.mailboss.com/resources/](http://www.mailboss.com/resources/)

Thank you.

### Parts and Hardware List

- **1** 1 1/4" Phillips head screws
  - Used to connect the Comment Boss to a wall or platform

- **1** Comment Boss® box
  - Locking security suggestion box

- **2** Security keys
  - Used to lock and unlock your Comment Boss

- **2** Wall anchors
  - Used when installing into drywall

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If you’re mounting your comment box on a wall simply hold your box in its desired position and mark the location of the mounting holes using a pencil. The use of a level is encouraged but not required.

If your wall surface is drywall, drill two 5/16” holes in the marked locations and insert the wall anchors.

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Have a question?... Need a part ASAP?...1-800-589-7990

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Secure into place using the screws provided.

For surface mount, simply secure into place using the screws provided in the holes in the bottom of the box.

MAIL BOSS®
Accessory items and parts available:
www.mailboss.com

- Dropbox
  Available In All Colors
- Metro
  Available In All Colors
- Townhouse
  Available In All Colors
- Mail Manager
  Available In All Colors
- Mail Boss
  Available In All Colors
- Flags
- HASP Lock
  Padlock Compatible
- Package Master
  Available In All Colors
- Spreader Bars
  Allows Mounting Of Two, Three Or Four Mailboxes On One Post
  Available In All Colors
- Newspaper Holders
  Available In All Colors
- Mounting Posts
  Available In All Colors
- Lock Dust Cover
  Protects Lock Mechanism

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